



## COMMITTEE ON AGING

### REGULAR MEETING

Tuesday, April 23, 2019, 6:30 p.m.  
Live Oak Park Annex Building (10144 Bogue Street)

### MINUTES

#### 1. CALL TO ORDER

Steve Lawson, Parks & Recreation Manager called the meeting to order at 6:30p.m.

#### 2. ROLL CALL

##### Committee Members Present

Aubrey Chan	Carole Rodenbucher
Judith Gunther	Ann Seitz
Lucy Liou	Martin tan de bibana
Jerry Jambazian	Michael Wintercorn
Elizabeth Powell	

##### Ex-Officio Members Present

Nanette Fish, Mayor  
Joanne Rosso, Parks & Recreation Commissioner

##### Ex-Officio Members Absent

Kenneth Knollenberg, TCUSD Board Member

##### Also Present

Cathy Burroughs, Parks and Recreation Director  
Steve Lawson, Parks and Recreation Manager  
Tony Villalobos, Parks and Recreation Coordinator  
Jennifer Venters, Parks and Recreation Secretary

#### 3. PLEDGE OF ALLEGIANCE

Committee Member Powell led those present in the Pledge of Allegiance.

#### 4. CEREMONIAL MATTERS, PRESENTATIONS & ANNOUNCEMENTS

##### A. Welcome - Mayor Nanette Fish

Mayor Fish expressed gratitude to everyone participating in the Committee on Aging.

##### B. Self-Introductions

Committee on Aging members, Ex-Officio members, and City Staff provided self-introductions.

**5. ORGANIZATION OF COMMITTEE**

Committee Member Seitz made a motion to elect Committee Member Liou as Chairman and Committee Member Wintercorn as Vice-Chairman for the remainder of Fiscal Year (FY) 2018-19 and FY 2019-20. Seconded by Committee Member Powell and unanimously carried.

AYES: Committee Members – Chan, Gunther, Jambazian, Liou,  
Powell, Rodenbucher, Seitz, tan de bibana, Wintercorn  
NOES: Committee Member – None  
ABSENT: Committee Member – None  
ABSTAIN: Committee Member – None

Director Burroughs explained the role of an Ex-Officio Member.

**6. WRITTEN COMMUNICATION**

None.

**7. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

None.

**8. NEW BUSINESS**

**A. APPROVAL OF PROPOSED COMMITTEE ON AGING MEETING SCHEDULE FOR 2019**

Parks and Recreation Manager Lawson gave a brief overview of the staff report.

The Committee desired to schedule meeting dates through April of 2020.

Committee Member Rodenbucher moved to approve the meeting schedule up to April 2020. Seconded by Chairman Liou and unanimously carried by the following roll call vote:

AYES: Committee Members – Chan, Gunther, Jambazian, Powell,  
Rodenbucher, Seitz, tan de bibana, Wintercorn, Liou  
NOES: Committee Member – None  
ABSENT: Committee Member – None  
ABSTAIN: Committee Member – None

## B. OVERVIEW OF THE TEMPLE CITY SENIOR MASTER PLAN

Parks and Recreation Manager Lawson provided a PowerPoint presentation overview of the Temple City Senior Master Plan development process, including the 24 action steps identified within the Plan.

Committee Member tan de bibana asked for clarification regarding emergency contact information/medication program for seniors. (Action Step 9)

Parks and Recreation Manager Lawson stated that the purpose of Action Step 9 is to be a means of easily accessible information in the event of an emergency. He stated that an example would be a magnet that includes emergency and medical information that would be placed on a refrigerator.

Committee Member Jambazian noted he has not seen the City advertise the Meals on Wheels program provided by Autumn Years.

Parks and Recreation Manager Lawson stated that the Meals on Wheels program will be included in the upcoming newsletter and that a flyer advertising such services is being created.

Chairman Liou opened public comments. Hearing no requests to speak, Chairman Liou closed public comments.

Chairman Liou moved to receive and file the overview of the Senior Master Plan. Seconded by Committee Member Seitz and unanimously carried.

AYES: Committee Members – Chan, Gunther, Jambazian, Powell,  
Rodenbucher, Seitz, tan de bibana, Wintercorn, Liou  
NOES: Committee Member – None  
ABSENT: Committee Member – None  
ABSTAIN: Committee Member – None

## C. OVERVIEW OF EXISTING OLDER ADULT PROGRAMS AND SERVICES

Parks and Recreation Coordinator Villalobos provided a PowerPoint presentation on the existing programs and services for older adults offered by the Temple City Parks & Recreation Department.

Chairman Liou asked if there is a resident requirement for the Senior Lunch Program and if there is an age requirement for adult excursions.

Parks and Recreation Coordinator Villalobos stated that there is no resident requirement for the Senior Lunch Program nor is there an age requirement to participate in excursions provided by the City.

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Committee Member Seitz asked Parks and Recreation Coordinator Villalobos where the movie matinees are publicized.

Parks and Recreation Coordinator Villalobos stated that the movie matinees are publicized on social media and a bulletin board in the Community Center at Live Oak Park.

Committee Member Rodenbacher suggested that senior events and programs be advertised at City Hall, the Womens Club/Historical Society, and on social media.

Committee Member Powell stated the she may know bilingual persons who may be willing to participate in the health and wellness workshop.

Chairman Liou opened public comments. Hearing no request to speak, Chairman Liou closed public comments.

Committee Member tan de bibana stated that staff should visit the Los Angeles County Department of Aging for resources and to make sure that programs are not duplicated. He stated that the City currently does not have a center for health care rights.

Vice-Chairman Wintercorn stated that he has a connection to a senior foundation that provides grant funding.

Committee Member Chan emphasized the importance to strategize and prioritize to have a common goal.

Committee Member Seitz moved to receive and file existing older adult programs and services. Seconded by Committee Member Chan and unanimously carried.

AYES: Committee Members – Chan, Gunther, Jambazian, Powell, Rodenbacher, Seitz, tan de bibana, Wintercorn, Liou  
NOES: Committee Member – None  
ABSENT: Committee Member – None  
ABSTAIN: Committee Member – None

D. WORKING SUBCOMMITTEES

Parks and Recreation Director Burroughs gave a brief overview of the staff report.

Chairman Liou clarified that there will be at least one staff member assigned to each subcommittee. She suggested a subcommittee for AARP Age-Friendly Communities, Funding, and Marketing.

Committee Member Seitz made a motion to establish a subcommittee for AARP Age-Friendly Communities, Funding, and Marketing. Seconded by Vice-Chairman Wintercorn and unanimously carried.

AYES: Committee Members – Chan, Gunther, Jambazian, Powell, Rodenbucher, Seitz, tan de bibana, Wintercorn, Liou  
NOES: Committee Member – None  
ABSENT: Committee Member – None  
ABSTAIN: Committee Member – None

The Committee formed the following subcommittees, as described below:

AARP Age-Friendly Communities: Committee Members Chan, Liou, Seitz, tan de bibana, and Wintercorn. Committee Member Chan was appointed as Chairman.

Funding: Committee Members Chan, tan de bibana, and Wintercorn. Committee Member Wintercorn was appointed as Chairman.

Marketing: Committee Members Gunther, Jambazian, Liou, Powell, Rodenbucher, Seitz, Commissioner Rosso, and Mayor Fish. Committee Member Powell was appointed as Chairman.

**9. COMMUNICATIONS FROM STAFF**

- A. Cathy Burroughs, Parks and Recreation Director - None
- B. Steve Lawson, Parks and Recreation Manager - encouraged the Committee to contact him with questions or items they would like to share.
- C. Tony Villalobos, Parks & Recreation Coordinator - complemented the Committee on their suggestions and encouraged the Committee to contact him with questions and further suggestions.

**10. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

None.

**11. COMMITTEE ON AGING AND EX-OFFICIO MEMBERS ITEMS SEPARATE FROM THE REGULAR AGENDA**

None.

**12. ADJOURNMENT**

The Committee on Aging Meeting was adjourned at 8:24 p.m. The next scheduled meeting is Tuesday, July 23, 2019 at 6:30 p.m. in Live Oak Annex Building, 10144 Bogue Street, Temple City, CA 91780.

  
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Lucy Liou, Chairman

ATTEST:

  
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Jennifer Venters, Secretary