

**CITY COUNCIL  
TEMPLE CITY, CALIFORNIA**

**REGULAR MEETING AGENDA  
AUGUST 4, 2020 – 7:30 P.M.**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, cities are allowed to hold City Council meetings via teleconferencing and members of the public can observe and address the meeting telephonically or electronically.

To listen to the meeting telephonically, please call 1-408-650-3123, Access Code 598-072-533 or through City's live webcast, click [here](#).

**YOU HAVE THE OPPORTUNITY TO ADDRESS THE CITY COUNCIL AT THE FOLLOWING TIMES:**

- **AGENDA ITEM:** at the time the Council considers the agenda item;
- **NON-AGENDA ITEM:** at the time for PUBLIC COMMENTS. Please note that while the City Council values your comments, pursuant to the Brown Act, the Council cannot take action on any item not listed on the agenda;
- **PUBLIC HEARING:** at the time for public hearings under PUBLIC HEARING

**PUBLIC COMMENT CAN BE MADE BY FOLLOWING THE PROTOCOLS BELOW:**

- Telephonically by calling please call 1-408-650-3123, Access Code 598-072-533. Your microphone will be unmuted during one of the comment period outlined above. Please request to be added to the speaker list and you will be called upon to make a comment; or
- Email comments to [cityclerk@templecity.us](mailto:cityclerk@templecity.us) and identify the item you wish to comment in the subject line. Emails will be accepted after the start of the meeting and before the Mayor closes public comment at the end of the meeting. Emailed comments will be read aloud by the City Clerk for up to three minutes.

**PUBLIC COMMENT REQUESTS OR EMAILS RECEIVED OUTSIDE OF THE COMMENT PERIOD OUTLINED ABOVE WILL NOT BE INCLUDED IN THE RECORD.**

1. **CALL TO ORDER** – Mayor Chavez
2. **ROLL CALL** – Councilmember Man, Sternquist, Vizcarra, Yu, Chavez
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **CEREMONIAL MATTERS – PRESENTATIONS**

A. COMMITTEE ON AGING UPDATE

6. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

The City Council will now hear public comments regarding items **not listed** on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda. This section is limited to 30 minutes total.

7. **CONSENT CALENDAR**

All Consent Calendar items may be approved in a single motion as recommended unless removed for further discussion. If members of the City Council or persons in the audience wish to discuss any matters listed on the Consent Calendar, please address them at this time.

Recommendation: Approve Items A through F per recommendations.

A. APPROVAL OF MINUTES

The City Council is requested to review and approve the Minutes of the Regular City Council Meeting of July 21, 2020.

Recommendation: Approve.

B. PARKS AND RECREATION COMMISSION MEETING ACTIONS

The City Council is requested to receive and file actions of the Regular Parks and Recreation Commission Meeting of July 15, 2020.

Recommendation: Receive and file update.

C. FOURTH AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT WITH WILLDAN ENGINEERING TO PROVIDE CONSULTANT SERVICES FOR THE CITY'S HOME IMPROVEMENT PROGRAM

The City Council is requested to approve the Fourth Amendment to the consultant services agreement with Willdan Engineering for one year (Fiscal Year 2020-21)

and increase total compensation by \$29,588 for a total of \$139,588.

Recommendation:

1. Review and approve the Fourth Amendment to the consultant services agreement with Willdan Engineering to provide services for Fiscal Year 2020-21, expand the scope of services to provide the City with professional consultant services advising staff on the implementation of the City's Small Business Assistance Program, and increase the total compensation by \$29,588 for a total of \$139,588; and
2. Authorize the City Manager to execute the Fourth Amendment with Willdan Engineering.

#### D. ON-CALL VIDEO PRODUCTION SERVICES

The City Council is requested to consider approval of the on-call services agreement to assist staff in continuing virtual programming through the remaining fiscal year to help bridge the social distancing gap between City Hall and the community.

Recommendation:

1. Approve a professional services agreement with Red 88 Media for on-call video production services in an amount not to exceed \$24,999; and
2. Authorize the City Manager to execute the agreement.

#### E. VISA CARD REPORT

The City Council is requested to receive and file the Visa Card Report.

Recommendation: Receive and file.

#### F. ADOPTION OF RESOLUTION NO. 20-5486 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2020-21

The City Council is requested to adopt Resolution No. 20-5486 authorizing the payment of bills.

Recommendation: Adopt Resolution No. 20-5486.

**8. PUBLIC HEARING – None**

**9. UNFINISHED BUSINESS**

#### A. PRIMROSE PARK STATUS UPDATE

As part of the Primrose Project Schedule, staff is providing an update to the City Council prior to the start of the bid process.

Presentation: Parks and Recreation Director

Recommendation: Receive and file the Primrose Status Update staff report.

#### B. ADDITIONAL SCOPE OF SERVICES AND FEES FOR PROFESSIONAL SERVICES AGREEMENT WITH DAVID VOLZ DESIGN FOR PRIMROSE PARK PROJECT

The City Council is requested to approve the increase in scope of services and fees for David Volz.

Presentation: Parks and Recreation Director

Recommendation: Approve the additional scope of services and fees for the Professional Services Agreement with David Volz Design for the Primrose Park Project.

### 10. NEW BUSINESS

#### A. TEMPORARY OUTDOOR DINING REQUESTS

Current public health orders do not allow restaurants to have indoor dining but allow for dining outdoors. This has resulted in requests from restaurants to provide outdoor dining. The City Council is asked to provide direction to staff regarding temporary outdoor dining requests.

Presentation: Interim Community Development Director

Recommendation: Provide direction to staff on the process of reviewing and approving temporary outdoor dining requests.

#### B. TEMPORARY BANNER PERMITS – WAIVER OF FEES AND MODIFICATION OF RULES FOR DISPLAY PERIODS

Given the state of emergency and the pressing need for businesses to communicate with customers various messages, staff is recommending that City Council waive fees and modify the time requirements for all banner permits.

Presentation: Interim Community Development Director

Recommendation:

1. Waive fees for temporary banner permits while the City is in a local state of emergency; and
2. Direct staff to allow businesses to keep banners up for a period of six months or until the end of the local state of emergency, whichever comes first.

**11. UPDATE FROM CITY MANAGER**

**12. UPDATE FROM CITY ATTORNEY**

**13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS**

- A. SCHOOL DISTRICT/CITY STANDING COMMITTEE  
(Councilmember Man and Mayor Chavez) – Formed 1/3/2012
- B. LAS TUNAS DOWNTOWN REVITALIZATION STANDING COMMITTEE  
(Mayor Chavez and Mayor Pro Tem Yu) – Formed 2/18/2014
- C. FUTURE DEVELOPMENT OF CITY PROPERTIES STANDING COMMITTEE  
(Mayor Pro Tem Yu and Councilmember Man) – Formed 2/18/2014
- D. AUDIT STANDING COMMITTEE  
(Mayor Chavez and Mayor Pro Tem Yu) – Formed 7/15/2014
- E. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE  
(Mayor Pro Tem Yu and Councilmember Man) – Formed 4/4/2017
- F. PRIMROSE PARK ART ELEMENT AD HOC  
(Councilmember Vizcarra and Mayor Pro Tem Yu) – Formed 5/19/20

**14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA**

- A. COUNCILMEMBER MAN
- B. COUNCILMEMBER STERNQUIST
- C. COUNCILMEMBER VIZCARRA
- D. MAYOR PRO TEM YU

E. MAYOR CHAVEZ

**15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

The City Council will now hear additional public comments regarding items not listed on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda.

**16. ADJOURNMENT**

CITY COUNCIL	7:30 P.M.	August 18, 2020
PLANNING COMMISSION	7:30 P.M.	TBD
PARKS & RECREATION COMMISSION	7:30 P.M.	TBD
TRANSPORTATION AND PUBLIC SAFETY COMMISSION	7:30 P.M.	TBD

Notice: Staff reports or other written documentation relating to each item of business of this Agenda are available for viewing on the City's website at [www.templecity.us](http://www.templecity.us) and are on file in the Office of the City Clerk located at City Hall, 9701 Las Tunas Drive, Temple City, California, and available for review during regular office hours. Written documentation submitted to the City Council after distribution of the agenda packet can be obtained at the City Clerk's Office during regular office hours.

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.**

*Peggy Kuo, City Clerk, Signed and Posted: July 29, 2020, 3:00 p.m.*