

**CITY COUNCIL  
TEMPLE CITY, CALIFORNIA**

**REGULAR MEETING AGENDA  
SEPTEMBER 15, 2020 – 7:30 P.M.**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, cities are allowed to hold City Council meetings via teleconferencing and members of the public can observe and address the meeting telephonically or electronically.

To listen to the meeting telephonically, please call 1-408-650-3123, Access Code 598-072-533 or through City's live webcast on Youtube, ConnectWithTC, click [here](#).

**YOU HAVE THE OPPORTUNITY TO ADDRESS THE CITY COUNCIL AT THE FOLLOWING TIMES:**

- **AGENDA ITEM:** at the time the Council considers the agenda item;
- **NON-AGENDA ITEM:** at the time for PUBLIC COMMENTS. Please note that while the City Council values your comments, pursuant to the Brown Act, the Council cannot take action on any item not listed on the agenda;
- **PUBLIC HEARING:** at the time for public hearings under PUBLIC HEARING

**PUBLIC COMMENT CAN BE MADE BY FOLLOWING THE PROTOCOLS BELOW:**

- Telephonically by calling please call 1-408-650-3123, Access Code 598-072-533. Your microphone will be unmuted during one of the comment period outlined above. Please request to be added to the speaker list and you will be called upon to make a comment; or
- Email comments to [cityclerk@templecity.us](mailto:cityclerk@templecity.us) and identify the item you wish to comment in the subject line. Emails will be accepted after the start of the meeting and before the Mayor closes public comment at the end of the meeting. Emailed comments will be read aloud by the City Clerk for up to three minutes.

**PUBLIC COMMENT REQUESTS OR EMAILS RECEIVED OUTSIDE OF THE COMMENT PERIOD OUTLINED ABOVE WILL NOT BE INCLUDED IN THE RECORD.**

1. **CALL TO ORDER** – Mayor Chavez
2. **ROLL CALL** – Councilmember Man, Sternquist, Vizcarra, Yu, Chavez
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **CEREMONIAL MATTERS – PRESENTATIONS**
6. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

The City Council will now hear public comments regarding items **not listed** on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda. This section is limited to 30 minutes total.

## 7. **CONSENT CALENDAR**

All Consent Calendar items may be approved in a single motion as recommended unless removed for further discussion. If members of the City Council or persons in the audience wish to discuss any matters listed on the Consent Calendar, please address them at this time.

Recommendation: Approve Items A through G per recommendations.

### A. APPROVAL OF MINUTES

The City Council is requested to review and approve:

1. [Minutes of the Special City Council Meeting of September 1, 2020; and](#)
2. [Minutes of the Regular City Council Meeting of September 1, 2020.](#)

Recommendation: Approve.

### B. [PARKS AND RECREATION COMMISSION MEETING ACTIONS](#)

The City Council is requested to receive and file actions of the Regular Parks and Recreation Commission Meeting of August 19, 2020.

Recommendation: Receive and file update.

### C. [LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE RESOLUTIONS](#)

The City Council is requested to receive and file the League of California Cities annual resolutions and approve the voting delegate and voting alternate to use their discretion to vote on the proposed resolutions during the League's Annual Business Meeting.

Recommendation: Receive and file the League of California Cities annual resolution and approve the voting delegate and voting alternate to use their discretion to vote on the proposed resolutions.

#### D. TEMPLE CITY CHAMBER OF COMMERCE

The City Council is requested to approve the Chamber of Commerce's annual agreement considering the pandemic's new normal of virtual services, touchless collateral pieces and the Chamber's role within the COVID-19 economic recovery plan.

Recommendation:

1. Approve a six month, \$31,250 professional services agreement with the Temple City Chamber of Commerce for business promotion and public information services; and
2. Authorize the City Manager to execute the agreement.

#### E. CO-SPONSORSHIP OF THE VIRTUAL CEREMONY FOR THE 2020 RELAY FOR LIFE OF TEMPLE CITY

The City Council is requested to approve the co-sponsorship of the virtual ceremony for the 2020 Relay for Life of Temple City. This local fundraising event will help raise funds for prevention, advocacy and research efforts of the American Cancer Society.

Recommendation:

1. Approve a request from the American Cancer Society to co-sponsor a virtual ceremony for the 2020 Relay for Life of Temple City on October 3, 2020;
2. Appropriate funding in an amount not to exceed \$1,462.50 for virtual ceremony video services by Red 88 Media, a city contractor;
3. Assist with the advertising of Relay of Life via the electronic billboard on Rosemead Boulevard, the placement of promotional banners at the Temple City Park Veteran's Memorial, and event posting on the City's social media platforms and website; and
4. Allow volunteers to place purple ribbons and cancer survivor photographs along street trees on Las Tunas Drive from October 3-10, 2020.

**F. VISA CARD REPORT**

The City Council is requested to receive and file the Visa Card Report.

Recommendation: Receive and file.

**G. ADOPTION OF RESOLUTION NO. 20-5491 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2020-21**

The City Council is requested to adopt Resolution No. 20-5491 authorizing the payment of bills.

Recommendation: Adopt Resolution No. 20-5491.

**8. PUBLIC HEARING – None**

**9. UNFINISHED BUSINESS**

**A. OVERVIEW OF TEMPORARY EMERGENCY ACTION RELATED TO CONTINUITY OF CITY SERVICES AND PERSONNEL AND REQUEST FOR DIRECTION**

Before the expiration date of September 30, 2020, the City Manager is seeking direction from the Council regarding those members of staff who fall into the category of receiving paid administrative leave.

Presenter: Administrative Services Director

Recommendation: Provide direction as to how the City Manager, as the Director of Emergency Services, is to proceed regarding certain personnel status for City staff and the budgetary consideration associated with such status in the time period after the emergency authority expires on September 30, 2020.

**10. NEW BUSINESS**

**A. FISCAL YEAR 2019-20 FOURTH QUARTER PRELIMINARY BUDGET REVIEW, TREASURER'S REPORT, REVENUE, EXPENDITURE AND CAPITAL PROJECT SUMMARY REPORTS AND BUDGET AMENDMENTS**

The Fiscal Year 2019-20 Fourth Quarter Budget review process will provide the City Council an opportunity to review and adjust original revenue projects and budgeted appropriations based on 12 months of actual activity.

Presenter: Administrative Services Director

Recommendation:

1. Receive the Fiscal Year 2019-20 Fourth Quarter Budget Review and related reports; and
2. Approve and authorize staff to revise revenue estimates as indicated in Attachment "A" of the staff report.

#### **B. TEMPORARY OUTDOOR BUSINESS REQUESTS**

The City Council is requested to provide direction to staff on the process of reviewing and approving temporary outdoor dining requests.

Presenter: Interim Community Development Director

Recommendation: Provide input and concur with staff's recommendation for using the Zoning Clearance process related to temporary outdoor businesses and waive the related processing fees.

#### **C. INTRODUCTION AND FIRST READING OF ORDINANCE NO. 20-1047, SERIES A CODE AMENDMENTS OF TITLE 9 (ZONING REGULATIONS, CHAPTER 1 (ZONING CODE))**

In January of 2020, staff began administering the new Title 9 (Zoning Regulations) of the Temple City Municipal Code. Over the next few months, staff identified several definitions and sections that contain ambiguities, omissions, or reference errors.

Presenter: Interim Community Development Director

Recommendation:

1. Introduce for first reading by title only and waive further reading of Ordinance No. 20-1047, Series A Code Amendments of Title 9 (Zoning Regulations), Chapter 1 (Zoning Code); and
2. Schedule the second reading of Ordinance No. 20-1047 for October 6, 2020.

#### **11. UPDATE FROM CITY MANAGER**

#### **12. UPDATE FROM CITY ATTORNEY**

#### **13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE**

## **MEETINGS**

- A. SCHOOL DISTRICT/CITY STANDING COMMITTEE  
(Councilmember Man and Mayor Chavez) – Formed 1/3/2012
- B. LAS TUNAS DOWNTOWN REVITALIZATION STANDING COMMITTEE  
(Mayor Chavez and Mayor Pro Tem Yu) – Formed 2/18/2014
- C. FUTURE DEVELOPMENT OF CITY PROPERTIES STANDING COMMITTEE  
(Mayor Pro Tem Yu and Councilmember Man) – Formed 2/18/2014
- D. AUDIT STANDING COMMITTEE  
(Mayor Chavez and Mayor Pro Tem Yu) – Formed 7/15/2014
- E. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE  
(Mayor Pro Tem Yu and Councilmember Man) – Formed 4/4/2017
- F. PRIMROSE PARK ART ELEMENT AD HOC  
(Councilmember Vizcarra and Mayor Pro Tem Yu) – Formed 5/19/20

## **14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER’S REGULAR AGENDA**

- A. COUNCILMEMBER VIZCARRA
- B. COUNCILMEMBER MAN
- C. COUNCILMEMBER STERNQUIST
- D. MAYOR PRO TEM YU
- E. MAYOR CHAVEZ

## **15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

The City Council will now hear additional public comments regarding items not listed on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda.

## **16. ADJOURNMENT**

CITY COUNCIL	7:30 P.M.	OCTOBER 6, 2020
PLANNING COMMISSION	7:30 P.M.	TBD
PARKS & RECREATION COMMISSION	7:30 P.M.	TBD
TRANSPORTATION AND PUBLIC SAFETY	7:30 P.M.	TBD

## COMMISSION

Notice: Staff reports or other written documentation relating to each item of business of this Agenda are available for viewing on the City's website at [www.templecity.us](http://www.templecity.us) and are on file in the Office of the City Clerk located at City Hall, 9701 Las Tunas Drive, Temple City, California, and available for review during regular office hours. Written documentation submitted to the City Council after distribution of the agenda packet can be obtained at the City Clerk's Office during regular office hours.

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.**

*Peggy Kuo, City Clerk, Signed and Posted: September 9, 2020, 3:00 p.m.*