

**CITY COUNCIL
TEMPLE CITY, CALIFORNIA**

**REGULAR MEETING AGENDA
MARCH 2, 2021 – 7:30 P.M.**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, cities are allowed to hold City Council meetings via teleconferencing and members of the public can observe and address the meeting telephonically or electronically.

To listen to the meeting telephonically, please call 1-408-650-3123, Access Code 598-072-533 or through City's live webcast on Youtube, ConnectWithTC, click [here](#).

YOU HAVE THE OPPORTUNITY TO ADDRESS THE CITY COUNCIL AT THE FOLLOWING TIMES:

- **AGENDA ITEM:** at the time the Council considers the agenda item;
- **NON-AGENDA ITEM:** at the time for PUBLIC COMMENTS. Please note that while the City Council values your comments, pursuant to the Brown Act, the Council cannot take action on any item not listed on the agenda;
- **PUBLIC HEARING:** at the time for public hearings under PUBLIC HEARING

PUBLIC COMMENT CAN BE MADE BY FOLLOWING THE PROTOCOLS BELOW:

- Telephonically by calling please call 1-408-650-3123, Access Code 598-072-533. Your microphone will be unmuted during one of the comment period outlined above. Please request to be added to the speaker list and you will be called upon to make a comment; or
- Email comments to cityclerk@templecity.us and identify the item you wish to comment in the subject line. Emails will be accepted after the start of the meeting and before the Mayor closes public comment at the end of the meeting. Emailed comments will be read aloud by the City Clerk for up to three minutes.

PUBLIC COMMENT REQUESTS OR EMAILS RECEIVED OUTSIDE OF THE COMMENT PERIOD OUTLINED ABOVE WILL NOT BE INCLUDED IN THE RECORD.

1. **CALL TO ORDER** – Mayor Chavez
2. **ROLL CALL** – Councilmember Man, Sternquist, Vizcarra, Yu, Chavez
3. **INVOCATION**

4. PLEDGE OF ALLEGIANCE

5. CEREMONIAL MATTERS – PRESENTATIONS

A. CITY COUNCIL REORGANIZATION

- 1) Remarks by outgoing Mayor
- 2) City Clerk calls for nominations for the seat of Mayor
- 3) New Mayor calls for nominations for the seat of Mayor Pro Tem
- 4) Presentation to new Mayor, Mayor Pro Tem, and outgoing Mayor
- 5) Councilmember Comments
- 6) New Mayor Remarks

6. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

The City Council will now hear public comments regarding items **not listed** on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda. This section is limited to 30 minutes total.

7. CONSENT CALENDAR

All Consent Calendar items may be approved in a single motion as recommended unless removed for further discussion. If members of the City Council or persons in the audience wish to discuss any matters listed on the Consent Calendar, please address them at this time.

Recommendation: Approve Items A and J per recommendations.

A. APPROVAL OF MINUTES

The City Council is requested to review and approve:

1. [The Minutes of the Special City Council Meeting of January 27, 2021](#); and
2. [The Minutes of the Regular City Council Meeting of February 16, 2021](#).

Recommendation: Approve.

B. [SECOND READING AND ADOPTION OF ORDINANCE 21-1053 ORDINANCE REPEALING TITLE 6, CHAPTER 2, ARTICLE C – “GARBAGE AND RUBBISH DISPOSAL” AND TITLE 6, CHAPTER 2, ARTICLE D – “INTEGRATED WASTE MANAGEMENT PROGRAM” OF THE TEMPLE CITY MUNICIPAL CODE AND ADDING TITLE 6, CHAPTER 2, ARTICLE C – “SOLID WASTE MANAGEMENT” TO THE TEMPLE CITY MUNICIPAL CODE.](#)

The City Council is requested waive further reading and adopt Ordinance No. 21-1053.

Recommendation: Waive further reading and adopt Ordinance No. 21-1053 (Attachment "A") repealing Title 6, Chapter 2, Article C – "Garbage And Rubbish Disposal" and Title 6, Chapter 2, Article D – "Integrated Waste Management Program" of the Temple City Municipal Code and adding Title 6, Chapter 2, Article C – "Solid Waste Management" to the Temple City Municipal Code.

C. [ADOPT RESOLUTION NO. 21-5514, APPROVING THE AREA D REGIONAL COMMUNITY EMERGENCY RESPONSE TEAM \(CERT\) MUTUAL AID AGREEMENT](#)

Approval of the Area D Regional CERT Mutual Aid Agreement will increase the City's access to a cadre of trained CERT volunteers to assist with pre-planned events, emergencies, and disasters in the City.

Recommendation:

1. Adopt Resolution No. 21-5514 approving the Area D Regional CERT Mutual Aid Agreement; and
2. Authorize the City Manager to execute the Agreement.

D. [FOURTH AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT WITH ECS IMAGING, INC. FOR CITY'S ELECTRONIC CONTENT MANAGEMENT SOFTWARE AND ANNUAL MAINTENANCE AND RELATED SERVICES](#)

Approval of a fourth amendment to the Consultant Services Agreement with ECS will allow staff to continue providing public access to City's public records online.

Recommendation:

1. Approve the fourth amendment to the Consultant Services Agreement with ECS Imaging, Inc. (ECS) (Attachment "A"), for City's electronic content management software (i.e., Laserfiche) and annual maintenance and related services; and
2. Authorize the City Manager to sign the Third Amendment.

E. ADOPTION OF RESOLUTION NO. 21-5516 AMENDING THE CITY'S RECORDS RETENTION SCHEDULE

Having an updated record retention schedule is crucial and can help reduce current and future records storage costs, eliminate duplication of records, increase efficiency and take advantage of current technology and changes in law.

Recommendation: The City Council is requested to adopt Resolution No. 21-5516 adopting the City's amended Records Retention Schedule.

F. ACCEPT PROJECT COMPLETION FOR LAS TUNAS DRIVE PAVEMENT REHABILITATION, PHASE 1, FROM WEST CITY LIMIT TO SULTANA AVENUE, CIP NO. P20-05

Asphalt rehabilitation activities on Las Tunas Road from West City Limit to Sultana Avenue, as part of Phase I improvements, are now complete and confirmed by the City Engineer.

Recommendation:

1. Accept project completion for the Las Tunas Drive Pavement Rehabilitation, Phase 1, From West City Limit To Sultana Avenue Project as performed by All American Asphalt for a total amount of \$564,689.62;
2. Authorize the City Manager to file a project Notice of Completion with the County of Los Angeles Registrar-Recorder; and
3. Authorize the City Manager to release a retention payment of \$28,234.48 to All American Asphalt within 35 days following recordation of the Notice of Completion.

G. AUDIT REPORTS FOR PROPOSITION A, PROPOSITION C, MEASURE R, TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 AND MEASURE M FOR FISCAL YEAR (FY) 2019-20

The City is in compliance with all requirements of the Los Angeles County Metropolitan Transportation Authority's (LACMTA) Funding and Allocation Guidelines. In the auditor's opinion, the financial statements of Prop A, Prop C, Measure R, TDA and Measure M were presented fairly and in accordance with accounting principles generally accepted in the United States of America.

Recommendation: Receive and file FY 2019-20 Proposition A, Proposition C, Measure R, Transportation Development Act Article 3 and Measure M Audit Reports.

H. [ADOPTION OF RESOLUTION NO. 21-5515 ORDERING THE ENGINEER'S REPORT TO ESTABLISH LIGHTING AND MAINTENANCE DISTRICT ASSESSMENT RATES FOR FISCAL YEAR 2021-2022](#)

Pursuant to the 1972 State Lighting and Landscape Act, an engineer's report must be prepared for each fiscal year in which assessments are levied and collected for the City's Lighting and Maintenance District (District). The engineer's report identifies eligible program expenditures, establishes the District's operating budget, updates individual property assessments, and documents the City's compliance with all applicable laws.

Recommendation: Adopt Resolution No. 21-5515 ordering the preparation of the Lighting and Maintenance Assessment District annual engineer's report for Fiscal Year (FY) 2021-2022.

I. [PETTY CASH REPORT](#)

The City Council is requested to receive and file the Petty Cash Report.

Recommendation: Receive and file.

J. [ADOPTION OF RESOLUTION NO. 21-5517 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2020-21](#)

The City Council is requested to adopt Resolution No. 21-5517 authorizing the payment of bills.

Recommendation: Adopt Resolution No. 21-5517.

8. PUBLIC HEARING – None

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS

A. [AWARD OF CONTRACT FOR THE PRIMROSE PARK PROJECT \(P21-01\)](#)

The City Council is requested to award contracts for the Primrose Park Project.

Presenter: Parks and Recreation Director

Recommendation:

1. Award a Public Works Contract (Contract) to CEM Construction Corp (Attachment "A") as the lowest responsible bidder for the Primrose Park Project (P-21-01) and authorize the City Manager to execute the Contract in an amount of \$2,470,087.50;

2. Award a Contract for Direct Purchasing of Playground Equipment thru CMAS (State of California Multiple Award Schedules Program) and authorize the City Manager to execute the Contract in an amount not to exceed \$421,617.30;
3. Authorize 10% of the awarded contract amounts as contingency allowance to be used if necessary; and
4. Direct staff to seek value engineering opportunities after award of contract to lowest responsible bidder and CMAS playground vendor.

11. UPDATE FROM CITY MANAGER

12. UPDATE FROM CITY ATTORNEY

13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

- A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Councilmember Man and Councilmember Chavez) – Formed 1/3/2012
- B. LAS TUNAS DOWNTOWN REVITALIZATION STANDING COMMITTEE
(Councilmember Chavez and Councilmember Yu) – Formed 2/18/2014
- C. FUTURE DEVELOPMENT OF CITY PROPERTIES STANDING COMMITTEE
(Councilmember Yu and Councilmember Man) – Formed 2/18/2014
- D. AUDIT STANDING COMMITTEE
(Councilmember Chavez and Councilmember Yu) – Formed 7/15/2014
- E. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
(Councilmember Yu and Councilmember Man) – Formed 4/4/2017
- F. PRIMROSE PARK ART ELEMENT AD HOC
(Councilmember Vizcarra and Councilmember Yu) – Formed 5/19/20

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

- A. COUNCILMEMBER CHAVEZ
- B. COUNCILMEMBER MAN
- C. COUNCILMEMBER STERNQUIST
- D. COUNCILMEMBER VIZCARRA

E. COUNCILMEMBER YU

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

The City Council will now hear additional public comments regarding items not listed on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda.

16. ADJOURNMENT

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| CITY COUNCIL | 7:30 P.M. | MARCH 16, 2021 |
| PARKS & RECREATION COMMISSION | 7:30 P.M. | MARCH 17, 2021 |
| PLANNING COMMISSION | 7:30 P.M. | MARCH 9, 2021 |
| TRANSPORTATION AND PUBLIC SAFETY COMMISSION | 7:30 P.M. | MARCH 10, 2021 |

Notice: Staff reports or other written documentation relating to each item of business of this Agenda are available for viewing on the City's website at www.templecity.us and are on file in the Office of the City Clerk located at City Hall, 9701 Las Tunas Drive, Temple City, California, and available for review during regular office hours. Written documentation submitted to the City Council after distribution of the agenda packet can be obtained at the City Clerk's Office during regular office hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Peggy Kuo, City Clerk, Signed and Posted: February 24, 6:00 p.m.