



City of Temple City

# FINAL MAP APPLICATION

SUBMITTAL CHECKLIST AND APPLICATION

## ITEMS REQUIRED FOR ALL APPLICATIONS

This checklist will be used by staff to determine if an application contains the appropriate requirements to begin the application process. All items listed below must be included for all applications. Certain types of application might require additional items, as specified on supplemental application forms. If any items are not included the project will not be accepted for submittal. This checklist does not determine a project complete for purposes of the Permit Streamlining Act.

- Complete this *application*.
- Filing Fees: (Planning \$2564 plus \$500 Public Works Initial fee)
- For a complete list of final map requirements, please refer to the Final Map Submittal Checklist (attached). Some materials will be required at a later time of the review process. The first submittal must include the following items:
  - Final map (digital)
  - Soil report (digital)
  - Tentative map (digital)
  - Condition of approval (digital)
  - Subdivision package (digital)

## PROPERTY INFORMATION

Property Address: \_\_\_\_\_

## OWNER / APPLICANT INFORMATION

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell / Other Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Note:** Attach additional lists for multiple property owners. If the property owner or applicant is a trust, partnership, corporation or LLC, on a separate sheet, provide a listing of all persons that make-up the trust, partnership, corporation or LLC

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell / Other Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

\_\_\_\_ Project Architect      \_\_\_\_ Project Engineer      \_\_\_\_ Other

**APPLICANT CERTIFICATION**

I hereby certify that the statements furnished in this application and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief. In addition, I understand that the filing of this application grants the City of Temple City permission to reproduce submitted materials, including but not limited to, plans, exhibits, and photographs, for distribution to staff, Commission, and City Council Members, and other Agencies in order to process the application, and to make those materials available to the public on the City of Temple City's web site and cable channel, notwithstanding Health & Safety Code § 19851 or any other provision of law. Nothing in this consent, however, shall entitle any person to make use of the intellectual property in plans, exhibits and photographs for any purpose unrelated to the City's consideration of this application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Name (*print or type*): \_\_\_\_\_ Phone: \_\_\_\_\_

**CONSENT BY PROPERTY OWNER**

If applicant is other than property owner, owner must sign consenting to filing. Attach additional sheets if necessary. Originals signatures only. Fax copies of owner's signature will not be accepted.

I/We, as the owner(s) of the subject property, consent to the filing of this application. We further consent and hereby authorize City representative(s) to enter upon my property for the purpose of examining and inspecting the property in preparation of any reports and/or required environmental review for the processing of the application(s) being filed. Attach additional sheets if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
Signature(s) Name(s) (please print or type) Date

**Note: This application being signed under penalty of perjury and does not require notarization.**

<b>FOR OFFICE USE ONLY</b>	
Case Number: _____	Submittal Date: _____



City of Temple City

# FINAL MAP

## CHECKLIST

The following items for Final Map Review need to be submitted unless specifically waived or approved by the City during tentative map approval.

### **FINAL MAP PLAN CHECK**

- Final Map
  - Record of Survey (recorded by County Recorder, reference maps and documents)
- Drainage/Grading Plan
  - Standard Urban Stormwater Mitigation Plan (SUSMP)
  - Storm Water Pollution Prevention Plan (SWPPP)
- Approved Tentative Map
- Approved Drainage/Grading Concept Plan
- Signed Copy of Resolution, Conditions of Approval Supplemental Materials (unless waived or approved during tentative map)
  - Hydrology study
  - Sewer capacity study
  - Preliminary soils report
  - Liquefaction report
  - Utility plan, street lighting plan
  - Landscape and Irrigation Plan

### **CERTIFICATES AND ACKNOWLEDGEMENTS**

- Grant Deed
- Proof of Tax Clearance (Certificate)
- Preliminary Title Report and easement documents (issued within 6 months of application)

### **PUBLIC IMPROVEMENTS**

- Subdivision Improvement Agreement if applicable
- Public Improvement/Sewer Estimates and Performance Bonds, if required

### **CONDOMINIUM SUBMITTAL REQUIREMENTS**

- Condominium Plan
- Covenants, Conditions, and Restrictions

- HOA By-laws

**AGENCY APPROVALS/WILL-SERVE LETTERS (if not yet obtained)**

- Los Angeles County Fire Department Land Development
- Los Angeles County Sanitation District
- Water purveyor company
- The Gas Company
- Southern California Edison
- Athens Services
- School District