



City of Temple City

SUMMARY OF SIGN REGULATIONS

A. GENERAL PROVISIONS

1. This document is only intended to provide a quick reference for a commonly used sign. For a complete content of the sign code, please visit: <http://www.ci.temple-city.ca.us/DocumentCenter/View/13639/Article-F---Signs>
2. All signs are subject to the review and approval of a Temporary Sign Permit, or a Minor Sign Permit, or a Major Sign Permit, depending on the type of signs.
 - a. Temporary Sign Permit – required for all temporary signs. Maximum duration of 30 consecutive days with a break of no less than 120 days.
 - b. Minor Sign Permit - Awning/Canopy Signs, Changeable Copy Signs (manual), Embedded Plaque Signs, Permanent Window Signs, Blade/Bracket Signs, and Wall-Mounted Signs.
 - c. Major Sign Permit – Monument Signs, Murals, Relocation of Iconic Signs, Signs that require a Comprehensive Sign Program, Electronic Changeable Copy Signs, and Marquee Signs.
3. Prohibited signs:
 - a. Abandoned sign
 - b. Commercial mascot
 - c. New cabinet signs
 - d. Inflated signs
 - e. Pole sign
 - f. Roof sign
 - g. Vehicle sign
 - h. Project signs
 - i. Painted signs
 - j. Non-Durable Signs (e.g. vinyl or foam)

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B. Wall and Window Signs – Single or Multiple Tenant

Non-Residential and Mixed-Use Zones						
Allowed Sign Types (1)(2)	Maximum Number(1)(2)	Maximum Sign Area (1)(2)	Maximum Sign Height (1)(2)	Allowed Locations	Illumination Allowed	Notes
1. Single Tenant Sites						
Wall- Mounted Signs (business identification)	<p>1 Wall-Mounted Sign per Primary Building Frontage, street or parking frontage.</p> <p>1 Wall-Mounted Sign per Secondary Building Frontage.</p> <p>1 Wall-Mounted Sign for rear façade where clearly marked customer access is provided to the building from the rear parking area.</p> <p>3 wall mounted signs maximum.</p>	<p>Primary Building Frontage - 1 sf of sign area per 1 linear ft, not to exceed 150 sf.</p> <p>Secondary Building Frontage - 0.75 sf of sign area per 1 linear ft, not to exceed 75 percent of primary sign.</p> <p>Rear Façade - 0.5 sf of sign area per 1 linear ft of rear façade, if customer access is provided from the rear, not to exceed 75 percent of the primary sign.</p>	See Subsection 9-1F-9 Tables D, G, and O (Wall-Mounted Signs)	May be located on building face or parapet.	Yes	Signs shall not project more than 12 inches from building.
Permanent Window Signs (business identification)	1 sign per window	<p>Up to 25 percent of the glass area upon which the sign is located, per window.</p> <p>Permanent window sign area shall count toward the overall allowed sign area for building frontage.</p>	N/A	Window lettering permitted on interior or exterior of glass window or door only.	No (except luminous tube signs)	<p>Window signs shall be constructed of durable material, such as paint or decals and be permanently affixed to the window.</p> <p>Signs shall be placed to allow clear views into the business by emergency responders.</p>

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Non-Residential and Mixed-Use Zones						
Allowed Sign Types	Maximum Number (1)(2)	Maximum Sign Area (1)(2)	Maximum Sign Height (1)(2)	Allowed Location	Illumination	Notes
2. Multiple Tenant Sites						
Wall-Mounted Sign (tenant identification)	1 sign per business on each Primary Building Frontage. For businesses also with Secondary Building Frontage, 1 sign for the Secondary Building Frontage. 2 wall mounted signs per business maximum.	Primary Building Frontage – 1 sf of sign area per 1 linear ft Secondary Building Frontage – 0.75 sf of sign area per 1 linear foot Total of Primary and Secondary must not exceed 150 sf	See Subsection 9-1F-9 Tables D, G, and O (Wall-Mounted Signs)	May be located on the building face or parapet.	Yes	100 linear ft min. street frontage required. Signs may identify center and 2 major tenants, or 3 major tenants, if center is not included. Signs shall not project more than 12 inches from building.
Permanent window signs (business identification)	1 sign per window	Up to 25 percent of the glass area upon which the sign is located, per window. Permanent window sign area shall count toward the overall allowed sign area for building frontage.	N/A	Window lettering permitted on interior or exterior of glass window or door only.	No (except luminous tube signs)	Window signs shall be constructed of durable material, such as paint or decals and be permanently affixed to the window. Signs shall be placed so as to allow clear views into the business by emergency responders.

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C. Specifications- Channel Lettering

Channel Letter Signs (Wall-Mounted)	
1. Sign Design	<p>a. Only translucent letter faces, reverse lit channel letters, or push-through acrylic letters are allowed. Foam and vinyl letters are not allowed.</p> <p>Exposed raceways are prohibited unless necessitated by structural features and subject to a determination by the Director that unique conditions exist.</p>
2. Sign Lighting	<p>a. Channel letter signs may only be internally illuminated. No open face channel letters are allowed where the method of illumination such as neon tubing, LED lighting, light bulb arrangement or similar is exposed.</p> <p>The light source of illuminated channel letter signs shall not be visible from or cast into the right-of-way nor cause glare hazards to passersby or adjacent properties.</p> <p>Light sources shall not be mounted to any part of the sign.</p>

D. Specifications- Temporary Signs

A. Special Even Signs on Private Property	
3. Number of Signs	One per business maximum.
4. Duration/Frequency	Limited to the duration of the sale or event, but in no case shall a sign be in place in excess of 30 consecutive days. There shall be a break of at least 60 days between the end of one 30-day posting or placement period and the beginning of another 30-day posting or placement period. Signs shall be limited to 120 total days per calendar year.
5. Sign Types	Temporary signs for special events (e.g., carnivals, charitable events, grand openings, holiday sales, parades, promotional sales, etc.). Special event signs may only include inflated display signs, banners and flags. Balloons, pennants, and streamers may be attached to approved signs.
6. Design	Banners shall not exceed 15 feet in length or three feet in height, and may be displayed on wall or fence areas only.
7. Maintenance	Promotional signs and any attachments shall at all times be maintained in good and attractive condition and shall be secured so as not to cause any safety hazards or constitute a nuisance.
8. Location	Must be located on private property.

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D. SITES WITH A SIGN PROGRAM

For sites with a sign program, please contact planning staff for details:

- Temple City Marketplace
- Camellia Square
- 4808 Baldwin Avenue
- 5200-5220 Rosemead Boulevard
- 5546 Rosemead Boulevard
- 5919 Oak Avenue
- 6300-6324 Rosemead Boulevard
- 9441-9451 Las Tunas Drive
- 9906-9908 Las Tunas Drive
- Signs in the Crossroads Specific Plan

E. SUBMITTAL REQUIREMENTS:

1. Application required: <http://ca-templecity.civicplus.com/DocumentCenter/View/8505/1-Applications---Sign-Permit?bidId=>
2. Plans should include details such as the size of the letters, the overall sign area, and the materials and colors.
3. An image showing the storefront with the sign at the proposed location and scale is required.