

**CITY COUNCIL  
TEMPLE CITY, CALIFORNIA**

**REGULAR MEETING AGENDA  
AUGUST 18, 2020 – 7:30 P.M.**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, cities are allowed to hold City Council meetings via teleconferencing and members of the public can observe and address the meeting telephonically or electronically.

To listen to the meeting telephonically, please call 1-408-650-3123, Access Code 598-072-533 or through City's live webcast, click [here](#).

**YOU HAVE THE OPPORTUNITY TO ADDRESS THE CITY COUNCIL AT THE FOLLOWING TIMES:**

- **AGENDA ITEM:** at the time the Council considers the agenda item;
- **NON-AGENDA ITEM:** at the time for PUBLIC COMMENTS. Please note that while the City Council values your comments, pursuant to the Brown Act, the Council cannot take action on any item not listed on the agenda;
- **PUBLIC HEARING:** at the time for public hearings under PUBLIC HEARING

**PUBLIC COMMENT CAN BE MADE BY FOLLOWING THE PROTOCOLS BELOW:**

- Telephonically by calling please call 1-408-650-3123, Access Code 598-072-533. Your microphone will be unmuted during one of the comment period outlined above. Please request to be added to the speaker list and you will be called upon to make a comment; or
- Email comments to [cityclerk@templecity.us](mailto:cityclerk@templecity.us) and identify the item you wish to comment in the subject line. Emails will be accepted after the start of the meeting and before the Mayor closes public comment at the end of the meeting. Emailed comments will be read aloud by the City Clerk for up to three minutes.

**PUBLIC COMMENT REQUESTS OR EMAILS RECEIVED OUTSIDE OF THE COMMENT PERIOD OUTLINED ABOVE WILL NOT BE INCLUDED IN THE RECORD.**

1. **CALL TO ORDER** – Mayor Chavez
2. **ROLL CALL** – Councilmember Man, Sternquist, Vizcarra, Yu, Chavez
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **CEREMONIAL MATTERS – PRESENTATIONS**
6. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

The City Council will now hear public comments regarding items **not listed** on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda. This section is limited to 30 minutes total.

## 7. **CONSENT CALENDAR**

All Consent Calendar items may be approved in a single motion as recommended unless removed for further discussion. If members of the City Council or persons in the audience wish to discuss any matters listed on the Consent Calendar, please address them at this time.

Recommendation: Approve Items A through F per recommendations.

### A. APPROVAL OF MINUTES

The City Council is requested to review and approve:

1. [Minutes of the Special City Council Meeting of July 29, 2020;](#)
2. [Minutes of the Special City Council Meeting of July 30, 2020;](#)
3. [Minutes of the Regular City Council Meeting of August 4, 2020;](#) and
4. [Minutes of the Special City Council Meeting of August 6, 2020.](#)

Recommendation: Approve.

### B. LEGISLATIVE UPDATE

The City Council is requested to receive and file the legislative update report.

Recommendation: Receive and file update.

### C. CONFLICT OF INTEREST BIENNIAL REVIEW

City Council is requested to approve the City's updated conflict of interest code. A conflict of interest code tells public officials, government employees, and consultants what financial interests they must disclose on their Fair Political

Practices Commission Statement of Economic Interests form (Form 700).

Recommendation: Adopt Resolution No. 20-5487 which updates the City's Conflict of Interest Code.

#### D. PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES

The City Council is requested to approve the Professional Services Agreement with Harris & Associates.

Recommendation:

1. Approve a professional services agreement with Harris & Associates in the amount of \$27, 040 for work related to the formation of a citywide street maintenance assessment district; and
2. Authorize the City Manager to execute the agreement.

#### E. RECOMMENDED BANNER REGULATION CHANGES AND PROPOSED MARKETING PROGRAM INVOLVING TEMPORARY BUSINESS BANNERS

The City Council is requested to consider changing the maximum size and number of banner allowed and provide input on the proposed City-sponsored "Open for Business" temporary banner program.

Recommendation:

1. Modify the maximum square footage of temporary business banners to one square foot per one and a half linear feet of the wall on which the banner is hung for banner permit applications submitted during the local state of emergency or for the next six months, whichever comes first;
2. Temporarily increase the maximum number of banners that can be hung from one to two during the local state of emergency or for the next six months, whichever comes first; and
3. Provide input and concur with staff's recommendation for a City-sponsored "Open for Business" temporary banner program.

#### F. ADOPTION OF RESOLUTION NO. 20-5488 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2020-21

The City Council is requested to adopt Resolution No. 20-5488 authorizing the payment of bills.

Recommendation: Adopt Resolution No. 20-5488.

**8. PUBLIC HEARING – None**

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS**

**A. COVID-19 BUSINESS CONTINUITY PLAN**

City Council's approval of the COVID-19 Business Continuity Plan will formalize the City's service goals and priorities during the pandemic. Council approval will also direct staff to return on September 15 with a report outlining accomplishments to date and proposed actions for the next 60 days.

Presentation: City Manager and Assistant to the City Manager

Recommendation:

1. Approve a COVID-19 Business Continuity Plan, which identifies the City's service goals and priority initiatives during the pandemic; and
2. Direct staff to return to Council on September 15 with a staff report outlining accomplishments to date and proposed actions for the next 60 days.

**11. UPDATE FROM CITY MANAGER**

**12. UPDATE FROM CITY ATTORNEY**

**13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS**

**A. SCHOOL DISTRICT/CITY STANDING COMMITTEE**

(Councilmember Man and Mayor Chavez) – Formed 1/3/2012

**B. LAS TUNAS DOWNTOWN REVITALIZATION STANDING COMMITTEE**

(Mayor Chavez and Mayor Pro Tem Yu) – Formed 2/18/2014

**C. FUTURE DEVELOPMENT OF CITY PROPERTIES STANDING COMMITTEE**

(Mayor Pro Tem Yu and Councilmember Man) – Formed 2/18/2014

**D. AUDIT STANDING COMMITTEE**

(Mayor Chavez and Mayor Pro Tem Yu) – Formed 7/15/2014

**E. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE**

(Mayor Pro Tem Yu and Councilmember Man) – Formed 4/4/2017

- F. PRIMROSE PARK ART ELEMENT AD HOC  
(Councilmember Vizcarra and Mayor Pro Tem Yu) – Formed 5/19/20

**14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER’S REGULAR AGENDA**

- A. COUNCILMEMBER STERNQUIST
- B. COUNCILMEMBER VIZCARRA
- C. COUNCILMEMBER MAN
- D. MAYOR PRO TEM YU
- E. MAYOR CHAVEZ

**15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

The City Council will now hear additional public comments regarding items not listed on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda.

**16. ADJOURNMENT**

CITY COUNCIL	7:30 P.M.	SEPTEMBER 1, 2020
PLANNING COMMISSION	7:30 P.M.	TBD
PARKS & RECREATION COMMISSION	7:30 P.M.	TBD
TRANSPORTATION AND PUBLIC SAFETY COMMISSION	7:30 P.M.	TBD

Notice: Staff reports or other written documentation relating to each item of business of this Agenda are available for viewing on the City’s website at [www.templecity.us](http://www.templecity.us) and are on file in the Office of the City Clerk located at City Hall, 9701 Las Tunas Drive, Temple City, California, and available for review during regular office hours. Written documentation submitted to the City Council after distribution of the agenda packet can be obtained at the City Clerk’s Office during regular office hours.

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.**

*Peggy Kuo, City Clerk, Signed and Posted: August 12, 2020, 3:00 p.m.*