

**CITY COUNCIL
TEMPLE CITY, CALIFORNIA**

**REGULAR MEETING AGENDA
NOVEMBER 7, 2023 – 7:30 P.M.
COUNCIL CHAMBERS – 5938 KAUFFMAN AVENUE**

PROCEDURE TO ADDRESS CITY COUNCIL: If you wish to address the City Council, please complete a Speaker Request Form, indicating the agenda item number and submit it to the City Clerk. There will be a maximum 30-minute period for comments on any subject with a 3-minute time limit on each speaker, unless waived by Council. You have the opportunity to address the City Council at the following times:

- **AGENDA ITEM:** at the time the Council considers the agenda item;
- **NON-AGENDA ITEM:** at the time for PUBLIC COMMENTS. Please note that while the City Council values your comments, pursuant to the Brown Act, the Council cannot take action on any item not listed on the agenda; and
- **PUBLIC HEARING:** at the time for public hearings under PUBLIC HEARING.

The listing of any item on the agenda includes the authority of the Council to take action on such item and to approve, disapprove, or give direction on any item.

1. **CALL TO ORDER** – Mayor Man
2. **ROLL CALL** – Councilmember Sternquist, Vizcarra, Yu, Chavez, Man
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **CEREMONIAL MATTERS – PRESENTATION**
6. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

The City Council will now hear public comments regarding items **not listed** on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda. This section is limited to 30 minutes total.

7. **CONSENT CALENDAR**

All Consent Calendar items may be approved in a single motion as recommended unless removed for further discussion. If members of the City Council or persons in

the audience wish to discuss any matters listed on the Consent Calendar, please address them at this time.

Recommendation: Approve Items A through K per recommendations.

A. APPROVAL OF MINUTES

The City Council is requested to review and approve the:

1. [Minutes of the Regular City Council Meeting of October 17, 2023](#); and
2. [Minutes of the Special City Council Meeting of October 25, 2023](#).

Recommendation: Approve the Minutes of the City Council Meeting.

B. [PLANNING COMMISSION MEETING ACTIONS](#)

The City Council is requested to receive and file the actions of the Regular Planning Commission Meeting of September 26, 2023.

Recommendation: Receive and file the Planning Commission regular meeting actions of September 26, 2023.

C. [TRANSPORTATION AND PUBLIC SAFETY COMMISSION MEETING ACTIONS](#)

The City Council is requested to receive and file the actions of the Regular Transportation and Public Safety Commission Meeting of September 13, and October 11, 2023.

Recommendation: Receive and file the Transportation and Public Safety Commission regular meeting actions of September 13, and October 11, 2023.

D. [AUTHORIZE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENT TO APPLY FOR THE CALRECYCLE 1383 LOCAL ASSISTANCE GRANT PROGRAM ON BEHALF OF THE CITY](#)

The City Council is requested to authorize City Manager to sign a Letter of Authorization to allow the San Gabriel Valley Council of Governments (SGVCOG) to apply for the CalRecycle 1383 Local Assistance Grant Program on behalf of the City.

Recommendation: Authorize City Manager to sign a Letter of Authorization to allow the San Gabriel Valley Council of Governments (SGVCOG) to apply for the CalRecycle 1383 Local Assistance Grant Program on behalf of the City.

E. APPROVAL OF MASTER AGREEMENT WITH TEMPLE CITY CAMELLIA FESTIVAL

The City Council is requested to approve a Master Agreement with Temple City Camellia Festival for one year with the option for a three-year extension.

Recommendation:

1. Approve the Maser Agreement with the Temple City Camellia Festival (TCCF) and;
2. Authorize the City Manager to sign the Agreement.

F. REQUEST FOR LANE CLOSURES ON LAS TUNAS DRIVE FOR THE TEMPLE STATION MUG RUN

The City Council is requested to approve the Temple Station's request to close Las Tunas Drive, in front of the station, as a staging area for the Temple Station Mug Run.

Recommendation:

Approve the temporary lane closures on Las Tunas Drive between Muscatel Avenue and Rosemead Boulevard on December 16, 2023, from 6:00 a.m. to 12:00 p.m. for the Temple Station Mug Run.

G. VISA CARD REPORT

The City Council is requested to review, receive and file the Visa Card Report.

Recommendation: Receive and file the Visa Card Report.

H. ADOPTION OF RESOLUTION NO. 23-5709 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2023-24

The City Council is requested to adopt Resolution No. 23-5709 authorizing the payment of bills for fiscal year 2023-24.

Recommendation:

Adopt Resolution No. 23-5709 authorizing the payment of bills for fiscal year 2023-24.

I. THIRD AMENDMENT TO AGREEMENT WITH UNITED MAINTENANCE SYSTEMS FOR CITYWIDE JANITORIAL SERVICES

United Maintenance Systems provides janitorial services for Live Oak Park, Community Center, Annex, City Hall, Community Room, Civic Center, Primrose Park and City Yards. City Council is requested to approve a third amendment to the agreement with United Maintenance Systems through January 31, 2014.

Recommendation: Authorize the City Manager to execute a third amendment to the agreement with United Maintenance Systems, Inc. (UMS) for Citywide Janitorial Services.

J. THIRD AMENDMENT TO AGREEMENT WITH WEST COAST ARBORIST, INC. FOR TREE MAINTENANCE SERVICES

West Coast Arborist, Inc. is the current contractor providing tree maintenance services to the City. The City Council is requested to approve a third amendment to the agreement with West Coast Arborist through January 31, 2024.

Recommendation: Authorize the City Manager to execute a third amendment to the agreement with West Coast Arborist, Inc. (WCA) for tree maintenance services.

G. PETTY CASH REPORT

The City Council is requested to review, receive and file the Petty Cash Report.

Recommendation: Receive and file the Petty Cash Report.

8. PUBLIC HEARING – None

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS

A. CONSIDER UPCOMING CITY COUNCIL REGULAR MEETING SCHEDULE

The City Council is requested to review upcoming City Council meeting dates and consider adopting a policy regarding canceling meetings that land on the week of certain holidays.

Presenter: City Manager and Management Services Management Analyst

Recommendation:

1. Review calendar of upcoming regularly scheduled City Council meetings and consider canceling regular meetings that land on the week of certain holidays; and
2. Instruct the City Clerk to complete the resolution attached to reflect City Council's decision.

11. UPDATE FROM CITY MANAGER

12. UPDATE FROM CITY ATTORNEY

13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

- A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Mayor Pro Tem Chavez Mayor Man) – Formed 1/3/2012
- B. AUDIT STANDING COMMITTEE
(Councilmember Yu and Mayor Pro Tem Chavez) – Formed 7/15/2014
- C. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
(Councilmember Yu and Mayor Man) – Formed 4/4/2017
- D. PRIMROSE PARK ART ELEMENT AD HOC COMMITTEE
(Councilmember Vizcarra and Councilmember Yu) – Formed 5/19/20
- E. CITY BASED HOMELESS PLAN STANDING COMMITTEE
(Councilmember Vizcarra and Councilmember Sternquist) – Formed 3/16/21
- F. FUTURE DEVELOPMENT OF CITY PROPERTY AT 9050 LAS TUNAS DRIVE AD HOC COMMITTEE
(Councilmember Sternquist and Mayor Man) – Formed 5/17/22
- G. CENTENNIAL CELEBRATION AD HOC COMMITTEE
(Mayor Pro Tem Chavez and Mayor Man) – Formed 5/2/23
- H. LAS TUNAS DRIVE STREETScape AD HOC COMMITTEE
(Councilmember Vizcarra and Councilmember Yu) – Formed 5/16/23

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

- A. COUNCILMEMBER STERNQUIST
- B. COUNCILMEMBER VIZCARRA

C. COUNCILMEMBER YU

D. MAYOR PRO TEM CHAVEZ

E. MAYOR MAN

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

The City Council will now hear additional public comments regarding items not listed on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda.

16. ADJOURNMENT

PLANNING COMMISSION	7:30 P.M. NOVEMBER 14, 2023
TRANSPORTATION AND PUBLIC SAFETY COMMISSION	7:30 P.M. NOVEMBER 8, 2023
CITY COUNCIL	7:30 P.M. NOVEMBER 21, 2023
PARKS & RECREATION COMMISSION	7:30 P.M. NOVEMBER 15, 2023

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Notice: Staff reports or other written documentation relating to each item of business of this Agenda are available for viewing on the City's website at www.templecity.us and are on file in the Office of the City Clerk located at City Hall, 9701 Las Tunas Drive, Temple City, California, and available for review during regular office hours. Written documentation submitted to the City Council after distribution of the agenda packet can be obtained at the City Clerk's Office during regular office hours.

Posted by: Peggy Kuo, City Clerk

Signed and Posted: November 2, 2023, 5:00 p.m.