

**CITY COUNCIL
TEMPLE CITY, CALIFORNIA**

**REGULAR MEETING MINUTES
NOVEMBER 7, 2023**

1. CALL TO ORDER

Mayor Man called the City Council Regular Meeting to order at 7:31 p.m. in the Council Chambers located at 5938 Kauffman Avenue, Temple City.

2. ROLL CALL

PRESENT: Councilmember – Sternquist, Vizcarra, Yu, Chavez, Man

ABSENT: Councilmember – None

ALSO PRESENT: City Manager Cook, City Attorney Murphy, City Clerk Kuo, Public Safety Supervisor Ariizumi, Management Analyst Flores

3. INVOCATION – Mayor Pro Tem Chavez provided the invocation.

4. PLEDGE OF ALLEGIANCE – City Attorney Murphy lead the pledge of allegiance.

5. CEREMONIAL MATTERS – PRESENTATION – None

6. PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Steve Stafford, Temple City resident, commented on speeding traffic and shots fired in his neighborhood.

7. CONSENT CALENDAR

Councilmember Sternquist pulled Consent Calendar Item 7. E. to make a comment.

Mayor Pro Tem Chavez made a motion to approve the remainder of the Consent Calendar Items. Seconded by Councilmember Vizcarra and approved by the following votes:

AYES: Councilmember – Sternquist, Vizcarra, Yu, Chavez, Man

NOES: Councilmember – None

ABSTAINED: Councilmember – None

ABSENT: Councilmember – None

A. APPROVAL OF MINUTES

The City Council is requested to review and approve the:

1. [Minutes of the Regular City Council Meeting of October 17, 2023](#); and
2. [Minutes of the Special City Council Meeting of October 25, 2023](#).

Action: Approved the Minutes of the City Council Meeting.

B. [PLANNING COMMISSION MEETING ACTIONS](#)

The City Council is requested to receive and file the actions of the Regular Planning Commission Meeting of September 26, 2023.

Action: Received and filed the Planning Commission regular meeting actions of September 26, 2023.

C. [TRANSPORTATION AND PUBLIC SAFETY COMMISSION MEETING ACTIONS](#)

The City Council is requested to receive and file the actions of the Regular Transportation and Public Safety Commission Meeting of September 13, and October 11, 2023.

Action: Received and filed the Transportation and Public Safety Commission regular meeting actions of September 13, and October 11, 2023.

D. [AUTHORIZE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENT TO APPLY FOR THE CALRECYCLE 1383 LOCAL ASSISTANCE GRANT PROGRAM ON BEHALF OF THE CITY](#)

The City Council is requested to authorize City Manager to sign a Letter of Authorization to allow the San Gabriel Valley Council of Governments (SGVCOG) to apply for the CalRecycle 1383 Local Assistance Grant Program on behalf of the City.

Action: Authorized City Manager to sign a Letter of Authorization to allow the San Gabriel Valley Council of Governments (SGVCOG) to apply for the CalRecycle 1383 Local Assistance Grant Program on behalf of the City.

F. [REQUEST FOR LANE CLOSURES ON LAS TUNAS DRIVE FOR THE TEMPLE STATION MUG RUN](#)

The City Council is requested to approve the Temple Station's request to close Las Tunas Drive, in front of the station, as a staging area for the Temple Station Mug Run.

Action: Approved the temporary lane closures on Las Tunas Drive between Muscatel Avenue and Rosemead Boulevard on December 16, 2023, from 6:00 a.m. to 12:00 p.m. for the Temple Station Mug Run.

G. [VISA CARD REPORT](#)

The City Council is requested to review, receive and file the Visa Card Report.

Action: Received and filed the Visa Card Report.

H. [ADOPTION OF RESOLUTION NO. 23-5709 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2023-24](#)

The City Council is requested to adopt Resolution No. 23-5709 authorizing the payment of bills for fiscal year 2023-24.

Action: Adopted Resolution No. 23-5709 authorizing the payment of bills for fiscal year 2023-24.

I. [THIRD AMENDMENT TO AGREEMENT WITH UNITED MAINTENANCE SYSTEMS FOR CITYWIDE JANITORIAL SERVICES](#)

United Maintenance Systems provides janitorial services for Live Oak Park, Community Center, Annex, City Hall, Community Room, Civic Center, Primrose Park and City Yards. City Council is requested to approve a third amendment to the agreement with United Maintenance Systems through January 31, 2024.

Action: Authorized the City Manager to execute a third amendment to the agreement with United Maintenance Systems, Inc. (UMS) for Citywide Janitorial Services.

J. [THIRD AMENDMENT TO AGREEMENT WITH WEST COAST ARBORIST, INC. FOR TREE MAINTENANCE SERVICES](#)

West Coast Arborist, Inc. is the current contractor providing tree maintenance services to the City. The City Council is requested to approve a third amendment to the agreement with West Coast Arborist through January 31, 2024.

Action: Authorized the City Manager to execute a third amendment to the agreement with West Coast Arborist, Inc. (WCA) for tree maintenance services.

G. PETTY CASH REPORT

The City Council is requested to review, receive and file the Petty Cash Report.

Action: Received and filed the Petty Cash Report.

Consent Calendar Item 7.E. was heard out of agenda order.

E. APPROVAL OF MASTER AGREEMENT WITH TEMPLE CITY CAMELLIA FESTIVAL

The City Council is requested to approve a Master Agreement with Temple City Camellia Festival for one year with the option for a three-year extension.

Councilmember Sternquist pulled this item to relay Camellia Festival Director Tarin's appreciation for City Council's consideration to approve the master agreement.

Mayor Pro Tem Chavez made a motion to:

1. Approved the Maser Agreement with the Temple City Camellia Festival (TCCF) and;
2. Authorized the City Manager to sign the Agreement.

Seconded by Councilmember Sternquist and approved by the following votes:

AYES:	Councilmember – Sternquist, Vizcarra, Yu, Chavez, Man
NOES:	Councilmember – None
ABSTAINED:	Councilmember – None
ABSENT:	Councilmember – None

8. PUBLIC HEARING – None

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS

A. CONSIDER UPCOMING CITY COUNCIL REGULAR MEETING SCHEDULE

The City Council is requested to review upcoming City Council meeting dates and consider adopting a policy regarding canceling meetings that land on the week of holidays.

City Manager Cook provided a brief overview regarding the request for City Council to consider adopting a policy regarding canceling meetings that land on the week of holidays.

City Council asked questions and made comments regarding Council meeting schedule and the proposed policy to cancel City Council meetings on the week of holidays.

Mayor Man opened public comment. Hearing no request to speak, Mayor Man closed public comment.

City Council made final comments regarding the proposed policy to cancel City Council meetings on the week of holidays.

Councilmember Sternquist made a motion to adopt Resolution 23-5710 as amended to read that meeting dates that are to be canceled are January 2, 2024, July 2, 2024, and December 17, 2024. Should urgent city business arise, the Mayor in consultation with the City Manager shall call a Special Meeting to address such business. Seconded by Councilmember Yu and approved by the following votes:

AYES:	Councilmember – Sternquist, Vizcarra, Yu, Chavez, Man
NOES:	Councilmember – None
ABSTAINED:	Councilmember – None
ABSENT:	Councilmember – None

11. UPDATE FROM CITY MANAGER

City Manager Cook called on Parks and Recreation Director Matsumoto to report on the City's Halloween event, and to provide information on upcoming Veteran's Day Celebration, status on the Primrose Park public art installation and community tree planting, and the playground renovation project. He also talked about Holiday Home and Business Decoration and Lights on Temple City.

City Manager Cook provided an update on the city limit monument sign project shared between Temple City and Arcadia.

12. UPDATE FROM CITY ATTORNEY – None

13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

- A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Mayor Pro Tem Chavez Mayor Man) – Formed 1/3/2012

Mayor Pro Tem Chavez reported on the standing committee's meeting on October 26, 2023. The standing committee met to receive updates on the playground renovations project, the high school field renovation project, discuss homeless issues in the city, and receive a report on the Hualien County Sister City Delegation. The next meeting is scheduled for January 25, 2024.

- B. AUDIT STANDING COMMITTEE
(Councilmember Yu and Mayor Pro Tem Chavez) – Formed 7/15/2014

No report.

- C. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
(Councilmember Yu and Mayor Man) – Formed 4/4/2017

No report.

- D. PRIMROSE PARK ART ELEMENT AD HOC COMMITTEE
(Councilmember Vizcarra and Councilmember Yu) – Formed 5/19/20

No report.

- E. CITY BASED HOMELESS PLAN STANDING COMMITTEE
(Councilmember Vizcarra and Councilmember Sternquist) – Formed 3/16/21

No report.

- F. FUTURE DEVELOPMENT OF CITY PROPERTY AT 9050 LAS TUNAS DRIVE AD HOC COMMITTEE
(Councilmember Sternquist and Mayor Man) – Formed 5/17/22

No report.

- G. CENTENNIAL CELEBRATION AD HOC COMMITTEE
(Mayor Pro Tem Chavez and Mayor Man) – Formed 5/2/23

No report.

- H. LAS TUNAS DRIVE STREETScape AD HOC COMMITTEE
(Councilmember Vizcarra and Councilmember Yu) – Formed 5/16/23

No report.

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

- A. COUNCILMEMBER STERNQUIST – Shared that she attended Assembly member Mike Fong's Career Fair and a STEAM event hosted at the Temple City High school, she also attended the Los Angeles County Sanitation District's Carson location open house.
- B. COUNCILMEMBER VIZCARRA – commented favorably about schools offering language immersion program.
- C. COUNCILMEMBER YU – None
- D. MAYOR PRO TEM CHAVEZ – commented on street banners, announced upcoming interviews with the high school students for Australia Sister City Student Exchange Program this weekend, and thanked Mayor Man and City Manager Cook for attending the Youth Committee's first monthly meeting.
- E. MAYOR MAN – commented on the Temple City High School STEAM event, the Youth Committee's monthly meeting, Assembly member Mike Fong's Career Fair, City's Halloween event, Deputy Clinkunbroomer's fundraiser event, the grand opening of Jia Fu's Tea in the Camellia Square, and the Temple City High School Girls' Volleyball winning first round of State tournament. He shared that he was a guest speaker for "Legal Club", a newly formed high school student club. He also recognized Public Safety Supervisor Ariizumi for his 22 years of service to the city and community.

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

Steve Stafford, Temple City resident, commented on the condition of the streets in his neighborhood and the need to install 4 way stop signs at certain intersections near his home.

16. ADJOURNMENT

The City Council Regular Meeting was adjourned at 8:56 p.m.

William Man, Mayor

ATTEST:

Peggy Kuo, City Clerk