

**CITY COUNCIL
TEMPLE CITY, CALIFORNIA**

**REGULAR MEETING AGENDA
JANUARY 16, 2024 – 7:30 P.M.
COUNCIL CHAMBERS – 5938 KAUFFMAN AVENUE**

PROCEDURE TO ADDRESS CITY COUNCIL: If you wish to address the City Council, please complete a Speaker Request Form, indicating the agenda item number and submit it to the City Clerk. There will be a maximum 30-minute period for comments on any subject with a 3-minute time limit on each speaker, unless waived by Council. You have the opportunity to address the City Council at the following times:

- **AGENDA ITEM:** at the time the Council considers the agenda item;
- **NON-AGENDA ITEM:** at the time for PUBLIC COMMENTS. Please note that while the City Council values your comments, pursuant to the Brown Act, the Council cannot take action on any item not listed on the agenda; and
- **PUBLIC HEARING:** at the time for public hearings under PUBLIC HEARING.

The listing of any item on the agenda includes the authority of the Council to take action on such item and to approve, disapprove, or give direction on any item.

1. **CALL TO ORDER** – Mayor Man
2. **ROLL CALL** – Councilmember Sternquist, Vizcarra, Yu, Chavez, Man
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. **CEREMONIAL MATTERS – PRESENTATION**
 - A. HOLIDAY DECORATION WINNERS
6. **PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA**

The City Council will now hear public comments regarding items **not listed** on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda. This section is limited to 30 minutes total.

7. CONSENT CALENDAR

All Consent Calendar items may be approved in a single motion as recommended unless removed for further discussion. If members of the City Council or persons in

the audience wish to discuss any matters listed on the Consent Calendar, please address them at this time.

Recommendation: Approve Items A through G per recommendations.

A. APPROVAL OF MINUTES

The City Council is requested to review and approve the:

1. Minutes of the Special City Council Meeting of December 19, 2023;
2. Minutes of the Regular City Council Meeting of December 19, 2023; and
3. Minutes of the Special City Council Meeting of December 21, 2023.

Recommendation: Approve the Minutes of the City Council Meeting.

B. PARKS AND RECREATION COMMISSION ACTIONS – REGULAR MEETING OF DECEMBER 20, 2023

The City Council is requested to review and file the actions of the Regular Parks and Recreation Commission Meeting of December 20, 2023.

Recommendation: Receive and file.

C. APPROVAL OF AGREEMENT FOR CITYWIDE JANITORIAL SERVICES

The City Council is requested to approve an agreement for janitorial services for city facilities.

Recommendation:

1. Approve a two (2) year and five (5) month Agreement for Citywide Janitorial Services (Agreement) to Ultimate Maintenance Services, Inc.; and
2. Authorize the City Manager to execute the Agreement.

D. APPROVAL OF AGREEMENT FOR TREE MAINTENANCE SERVICES

The City Council is requested to approve an agreement for tree maintenance services.

Recommendation:

1. Approve a two (2) year and five (5) month Agreement for Tree Maintenance Services (Agreement) with West Coast Arborists, Inc.; and
2. Authorize the City Manager to execute the Agreement.

E. APPROVAL OF PLANS AND AUTHORIZATION TO INVITE BIDS FOR FISCAL YEAR 2023-24 PAVEMENT REHABILITATION PROJECT, CAPITAL IMPROVEMENT PROJECT (CIP NO. P24-02)

The City Council is requested to approve the plans and authorization to invite bids for Fiscal Year 2023-24 Pavement Rehabilitation Project.

Recommendation:

1. Approve plans for the Fiscal Year 2023-24 Pavement Rehabilitation Project, Capital Improvement Project No. P24-02; and
2. Authorize staff to advertise the project for bids.

F. VISA CARD REPORT

The City Council is requested to review, receive and file the Visa Card Report.

Recommendation: Receive and file the Visa Card Report.

G. ADOPTION OF RESOLUTION NO. 24-5718 APPROVING PAYMENT OF BILLS FOR FISCAL YEAR 2023-24

The City Council is requested to adopt Resolution No. 24-5718 authorizing the payment of bills for fiscal year 2023-24.

Recommendation: Adopt Resolution No. 24-5718 authorizing the payment of bills for fiscal year 2023-24.

8. PUBLIC HEARING

A. ESTABLISH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS AND ALLOCATIONS FOR FISCAL YEAR 2024-25

The City Council is requested to conduct a public hearing to solicit input from the community and to ensure that the proposed CDBG Projects meet community needs and Housing and Urban Development (HUD) guidelines.

Presenter: Community Development Director and Associate Planner

Recommendation:

1. Hold a public hearing regarding the proposed allocation of Community Development Block Grant (CDBG) funds for Fiscal Year (FY) 2024-2025 (24-25);

2. Authorize the City Manager to amend CDBG-funded program allocations up to 50 percent of the approved allocation as necessary throughout the FY;
3. Adopt Resolution 24-5717 establishing the CDBG-funded programs and allocations below for FY 24-25. The total CDBG Budget for FY 24-25 includes the estimated allocation of \$230,000 and unallocated prior years' funds of \$65,000 for a total of \$295,000:
 - i. Housing Rehabilitation Loan and Handyworker Grant Program: \$235,000
 - ii. Asbestos Testing and Removal Program: \$ 30,000
 - iii. Youth Scholarship Program: \$ 30,000

Total FY 24-25 CDBG Budget: \$295,000
4. Establish a CDBG Ad Hoc Committee to explore any future adjustments to the CDBG program including considering how to move forward with the YSP.

9. UNFINISHED BUSINESS – None

10. NEW BUSINESS

A. APPROVAL OF PROPOSED GUIDELINES FOR THE LAS TUNAS DRIVE STREETSCAPE CAFÉ FURNITURE AND STOREFRONT IMPROVEMENT GRANT PROGRAM AND METAL ENTRY SIGNS

The City Council is requested to consider the proposed guidelines for the Café Furniture Grant Program and the Storefront Improvement Grant Program for Signs and Awnings, and design and placement of Metal Entry Signs.

Presenter: Community Development Director

Recommendation:

1. Approve guidelines for the Café Furniture Grant Program and the Storefront Improvement Grant Program for Signs and Awnings;
2. Waive all sign, sidewalk dining, and encroachment permit fees for projects approved under the grant programs; and
3. Approve designs and placement of Metal Entry Signs.

11. UPDATE FROM CITY MANAGER

12. UPDATE FROM CITY ATTORNEY

13. COUNCIL REPORTS REGARDING AD HOC OR STANDING COMMITTEE MEETINGS

- A. SCHOOL DISTRICT/CITY STANDING COMMITTEE
(Mayor Pro Tem Chavez Mayor Man) – Formed 1/3/2012
- B. AUDIT STANDING COMMITTEE
(Councilmember Yu and Mayor Pro Tem Chavez) – Formed 7/15/2014
- C. FACILITIES, PUBLIC WORKS, AND INFRASTRUCTURE STANDING COMMITTEE
(Councilmember Yu and Mayor Man) – Formed 4/4/2017
- D. PRIMROSE PARK ART ELEMENT AD HOC COMMITTEE
(Councilmember Vizcarra and Councilmember Yu) – Formed 5/19/20
- E. CITY BASED HOMELESS PLAN STANDING COMMITTEE
(Councilmember Vizcarra and Councilmember Sternquist) – Formed 3/16/21
- F. FUTURE DEVELOPMENT OF CITY PROPERTY AT 9050 LAS TUNAS DRIVE AD HOC COMMITTEE
(Councilmember Sternquist and Mayor Man) – Formed 5/17/22
- G. CENTENNIAL CELEBRATION AD HOC COMMITTEE
(Mayor Pro Tem Chavez and Mayor Man) – Formed 5/2/23
- H. LAS TUNAS DRIVE STREETSCAPE AD HOC COMMITTEE
(Councilmember Vizcarra and Councilmember Yu) – Formed 5/16/23

14. COUNCIL ITEMS SEPARATE FROM THE CITY MANAGER'S REGULAR AGENDA

- A. COUNCILMEMBER STERNQUIST
- B. COUNCILMEMBER VIZCARRA
- C. COUNCILMEMBER YU
- D. MAYOR PRO TEM CHAVEZ
- E. MAYOR MAN

15. ADDITIONAL PUBLIC COMMENTS ON ITEMS NOT LISTED ON THE AGENDA

The City Council will now hear additional public comments regarding items not listed on the agenda. The procedure to address the City Council is highlighted on the first page of this agenda.

16. ADJOURNMENT

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| PLANNING COMMISSION | 7:30 P.M. JANUARY 23, 2024 |
| TRANSPORTATION AND PUBLIC SAFETY COMMISSION | 7:30 P.M. JANUARY 24, 2024 |
| CITY COUNCIL | 7:30 P.M. FEBRUARY 6, 2024 |
| PARKS & RECREATION COMMISSION | 7:30 P.M. JANUARY 17, 2024 |

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (626) 285-2171. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Notice: Staff reports or other written documentation relating to each item of business of this Agenda are available for viewing on the City's website at www.templecity.us and are on file in the Office of the City Clerk located at City Hall, 9701 Las Tunas Drive, Temple City, California, and available for review during regular office hours. Written documentation submitted to the City Council after distribution of the agenda packet can be obtained at the City Clerk's Office during regular office hours.

Posted by: Roxana Flores, Deputy City Clerk
Signed and Posted: January 11, 2024, 3:30 p.m.